



2024 SUMMER Registration Information

NEW MEMBERS AND RETURNING MEMBERS

New members are swimmers who have not previously participated in a Coquitlam Sharks Program and have recently been assessed through a tryout.

Returning members are former Coquitlam Sharks swimmers who have not participated in a Coquitlam Sharks Program in the past year and require a re-assessment/tryout (or require a re-assessment as per the Swim Director's discretion).

New and returning members will be advised of their training group and registration instructions by email if a tryout or re-assessment is successful.

SAFETY

Swimmers are continuously assessed by the coaches on their ability to participate safely. Previous enrollment in a Coquitlam Sharks program or a successful tryout does not guarantee continued participation.

REGISTRATION PRIORITY ORDER

Please ensure you follow the registration priority rules. Should you register out of turn, the club reserves the right to cancel your registration. A refund will be processed (minus any transaction fees and an administration fee of \$150). Priority registration periods open by email invitation to the specific priority group. **Please do not share your registration link with others.**

1st Priority: 2023 Summer Members **ONLY**

2nd Priority: 2023 Summer Members (continued)/returning 2023 Fall/returning 2024 Winter Members

3rd Priority: Open Registration: Open to new members who received an enrollment confirmation email.

VOLUNTEERING REQUIREMENT (SUMMER PROGRAM ONLY)

Volunteers are crucial to the Coquitlam Sharks Club during our Summer Programs. Our members are needed to help in the varied positions in all the water sports to ensure the success of the program for our athletes.

Families (except families with swimmers **ONLY** in Mini Sharks/ Masters/ Grad) are required to complete a minimum 20 hours of volunteering or pay a \$400 Volunteer Opt-Out Fee.

PENALTIES

Automatic cancellations of your registrations if:

- your Volunteer Commitment Form and cheque are not received by **6th March, 2024**
- you registered out of turn,
- you registered to an unauthorized swim group
- you registered into a 2nd sport without first selecting a Main Sport

Registrations will be refunded **MINUS** a \$150.00 Admin Fee per registered practice. **The ACTIVE Processing Fee is not refundable.**

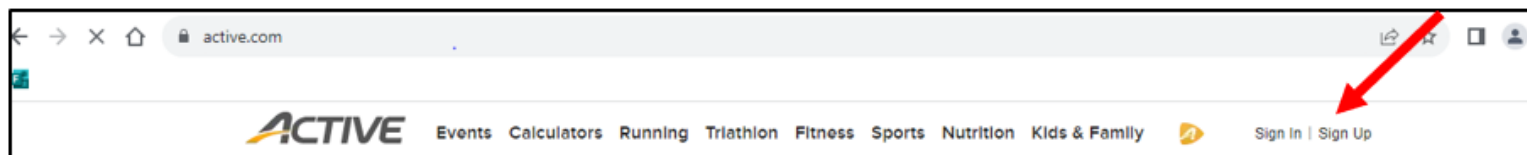
WITHDRAWAL POLICY

The option to withdraw is allowed up to and including Saturday, 1st April 2024. An administration fee of **\$150 per athlete withdrawn** will be deducted from the fees paid. There will be **no refunds for withdrawals after Saturday, 1st April 2024**. Refunds will be processed within 30-60 days of the withdrawal request.

ACTIVE REGISTRATION INSTRUCTIONS - NEW/RETURNING MEMBERS

STEP 1A- IF YOU DO NOT HAVE AN ACTIVE ACCOUNT:

➤ **SIGN UP** into **Active.com**. Then click on the registration link provided by the Registrar.

A screenshot of the 'Active Passport' sign-in page. At the top center is the 'Active Passport' logo. Below it is the heading 'Sign in'. There are two input fields: 'Email address' and 'Password'. The 'Email address' field is currently empty.

STEP 1B- IF YOU HAVE AN ACTIVE ACCOUNT:

- Click on the registration link provided by the registrar. Because you are new to the club, you will not see a profile for your child.
- Complete the form.

Who are you registering?

☒ Your child (or a child in your legal custody)
☐ Yourself

SWIMMER'S INFORMATION

• First name

• Last name

• Gender ☐ Male ☐ Female

• Date of birth
Enter as YYYY/MM/DD

*Please input **your** information below*

YOUR INFORMATION

• First name

• Last name

• Gender ☐ Male ☐ Female

• Date of birth Why we ask for this
Enter as YYYY/MM/DD

• Email

☐ You are this person's parent or legal guardian.

If you are a **NEW** member, go ahead and fill out the form.

If you are a **RETURNING** member, you should see your child(ren)'s name(s) listed here. If you do not, please sign out and re-sign in with the email address you have used previously for your child(ren)'s **ACTIVE** account.

Click the "Forgot your password" option if you can't recall which email address you used.

NOTE: Creating "**NEW**" accounts compromises your children's swim records and swim time results on **ACTIVE**.

STEP 2 - REGISTER FOR YOUR PROGRAM:

- Register for the swim group (Mini Sharks, Development, Junior, Intermediate or Senior) that was assigned to you via email. **If you register to an unauthorized swim group, your registration will be automatically cancelled.**
- If you are signing up for two practices, they cannot be back-to-back on the same day. **If you register for back-to-back practices, your registration will be automatically cancelled.**

* Are you a previous BCSSA swimmer? ☐ Yes ☐ No

* 'S' or 'O' Status (Please refer to waiver "BCSSA Swimmer's Declaration of 'S' or 'O' Status", and choose appropriate category) ☐ 'S' swimmer ☐ 'O' swimmer

* What best describes this swimmer: ☐ WS: Swims in the fall, winter, and summer ☐ SS: Swims only in the summer ☐ WW: Swims only during the fall and winter

* Has this swimmer ever competed for another BCSSA club? ☐ Yes ☐ No

If 'Yes' to the above, please enter team name:

* What sport(s) does this athlete participate in the BCSSA?
Select all that apply
☐ Speed swimming
☐ Water Polo
☐ Synchro
☐ Diving

Does the athlete have any special needs, medical conditions or require any accommodations?

If so, please list them here.

New swimmers and most returning swimmers are almost always "S" swimmers.

'S' swimmer – trains 2 hours or less during Fall/Winter. Trains unrestricted # of hours in Summer.

'O' swimmer – trains MORE than 2 hours during Fall/Winter. Trains unrestricted # of hours in Summer.

Note: Div 8/Masters swimmers must select "O" regardless of training hours.

Step 3 - REGISTER FOR AN ADDITIONAL SPORT OR AN ADDITIONAL CHILD OR PAY FOR YOUR PROGRAM:

CHOOSE PARTICIPANT > SELECT GROUP > COMPLETE FORM > CHECKOUT

Review cart & check out

If you are registering another child, or wish to add 2nd sport, click here.

ORDER DETAILS

[+ Add Another Registration](#)

ITEMS	TOTAL
Coquitlam Sharks Club - registration Athlete Group:	Edit Remove
Coupon code <input type="text"/>	Subtotal
APPLY	Processing fee
	What's this?
	Total
The Active Network, Ltd will charge the amount above	

Remember to review and/or update your personal information before checking out. Parent name and address must match bank account to receive a refund.